STATE ACTIVE DUTY EVALUATION OF PERFORMANCE

PART I - ADMINISTRATIVE DATA

Last Name, First Name Middle Initial	SSN	SAD Grade	Position Title
Unit/Activity of Assignment			Period Covered

PART II - PERFORMANCE EVALUATION

PERFORMANCE FACTORS	RATING SCALE (See reverse for instructions)							COMMENTS
1. PRODUCTIVITY	0	1	2	3	4	5	N/A	
2. QUALITY OF WORK	0	1	2	3	4	5	N/A	
3. INITIATIVE	0	1	2	3	4	5	N/A	
4. WORKING RELATIONSHIPS	0	1	2	3	4	5	N/A	
5. ADAPTABILITY	0	1	2	3	4	5	N/A	
6. JUDGMENT	0	1	2	3	4	5	N/A	
7. INTEREST IN JOB	0	1	2	3	4	5	N/A	
8. ABILITY TO WORK INDEPENDENTLY	0	1	2	3	4	5	N/A	
9. ORAL EXPRESSION	0	1	2	3	4	5	N/A	
10. WRITING ABILITY	0	1	2	3	4	5	N/A	
11. CONFIDENCE IN OWN KNOWLEDGE & ABILITY	0	1	2	3	4	5	N/A	
12. SELF IMPROVEMENT	0	1	2	3	4	5	N/A	
13. ACCEPTS RESPONSIBILITY	0	1	2	3	4	5	N/A	
14. MOTIVATES OTHERS	0	1	2	3	4	5	N/A	
*15.	0	1	2	3	4	5	N/A	
GROSS TOTAL ALL COLUMNS:							**	

* Other performance factors directly related to the individual's position.
** Divide by number of rated elements x 10 = Evaluation Score

_____ ÷ _____ x 10 = _____ Evaluation Score

NARRATIVE COMMENT ON ALL RATINGS OF 0

SIGNATURE OF INDIVIDUAL		DATE
SIGNATURE OF RATER	TITLE	DATE
SIGNATURE OF REVIEWING OFFICER	TITLE	DATE

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