

NAME OF CADET: _____
SSN#: _____ - _____ - _____

1. NGB form 62E: _____ (*PURE EDGE*)

(Application for Federal Recognition) Bring USB drive. Typed format. All items require an answer, to include "NA" if appropriate. Include phone numbers, complete home & business addresses in ITEMS 2a & 2b. Entries on pages 2 & 3 should match supporting service documents, including **day-month-year** (ex. 01JAN06) format. Service on page 2 is for any active duty or AGR time. Page 3 is for any Reserve or National Guard time. Individual's full original signature to include middle name **MUST** be on page 3. First endorsement (as shown in enclosed sample) will be completed by OPMS.

2. CAL NG form 600-2 (Statement of Understanding Overseas Training statement): _____

3. DD form 2808 & 2807-1: _____

(Physical Examination) **MUST** be completed by MEPS or Active Duty Medical Treatment Facility. **MUST** be within 2 years of effective date of appointment. *IAW Chapter 2, AR 40-501* to include HIV, Drug & Alcohol Testing results posted. For female applicants, pregnancy test results.

4. Security Clearance: _____

(For appointment **MUST** have valid or interim security clearance. If you do not, **MUST** submit an EPSQ. Derogatory information may result in delay of appointment until final security clearance is granted).

5. Verification of US Citizenship: _____

- A. Birth Certificate
- B. Naturalization Certificate (if naturalized, bring certificate)
- C. Marriage Certificate/Divorce Decree (female only)
- D. Difference in Name (Submit court documents. If none, submit signed statement by you in addition to: (1) Affidavits (Individual's statement must be accompanied by authenticated copy of baptismal certificate (2) Affidavits from both parents, if alive(3) Two or more disinterested persons who must verify their identity by stating their names, ages, place, date of birth of claimant, & the source of their information).

6. Verification of ALL periods of Service: _____

Include DD form 214's, with items 23-29, DD form 215's, enlistments (front page of DD form 4/1; if OCS/09S option, include appropriate page(s) of contract, discharge orders or certificates, NGB form 22's, DD form 220's, Basic Training Memo's, etc. (Ensure service on pages 2 & 3 of NGB form 62E match dates of supporting documents).

7. Verification of Civilian Education: _____
(60 semester hours minimum to **enter** OCS program, 90 semester hours to **graduate** OCS program) Original/Official (“raised seal”) transcripts **MUST** be issued from the college/university directly to JFHQ’s. (See Para 9-4, NGR (AR) 600-100). Transcripts should be mailed to: JFHQ’s ATTN: CAMPS-OPMS (Ms. Linda Abner), PO Box 269101, Sacramento, CA 95826-9101.

8. SSN Card: _____

9. GT Score (MUST be 110 or higher): _____

10. Date of birth: _____ **Age Waiver Required: YES or NO (circle one, collect request if YES)**

(Max age 30 years old requires State waiver. Max 35-39 years requires NGB waiver)

11. Civil Waiver Required: YES or NO (circle one, collect request if YES)

If you have ever in your life been arrested, convicted or cited for a crime. Documents Needed:

- A. Memorandum from 223rd Regiment (requesting waiver with full justification)
- B. Statement of circumstances (signed by individual)
- C. Official Court documentation (Cite offense, court action/judgment rendered)
- D. Letters of recommendation/reference (minimum 2)

12. Military Waiver: YES or NO (circle one, collect request if YES)

(NGR 600-100 reviewed for eligibility) Documents needed:

- A. Memorandum from 223rd Regiment (requesting waiver with full justification)
- B. Statement of circumstances (signed by individual)
- C. Documentation pertinent to incident (Cite offense, court action/judgment rendered)
- D. Letters of recommendation/reference (minimum 2)
- E. Additional documentation (as desired)

13. DA form 705 (APFT): _____ **+ body fat (if necessary):** _____

14. OCS Contract: _____

15. DD form 2760 (Qualification to possess firearms or ammunition): _____

16. Operation Ready Families Program Checklist: _____

17. Equal Opportunity Questionnaire: _____

18. Media Release: _____

19. OCS Screening questionnaire: _____

20. **PQR (ETS verification) Must be after Graduation:** _____
21. **ATRRS Roster/ TDY orders:** _____
22. **Promotion & Attachment orders:** _____
23. **OCS Application:** _____
24. **OCS Data Form (emergency contact):** _____
25. **Counseling Form for Missing Docs:** _____
26. **Degree Plan:** _____
If degree is not completed OC needs a degree plan.
27. **Pre-Execution Checklist, Signed by assigned Unit Commander, 1SG and RNCO
Phone Numbers.** _____
28. **Acceptance Memo from Unit Officer PARA/LIN UIC PRN** _____
29. **Individual Clothing Issue (Complete) from Assigned Unit** _____
30. **CIF/TA-50 Issue (Complete) from Assigned Unit** _____
31. **AKO E-Mail, CAC PIN and ID Card** _____
32. **RPAS Updated** _____
33. **Local Agency Police Check** _____
34. **AMC from unit Medic** _____