

California National Guard - Human Resources Office
Army Active Guard Reserve (AGR) Officer Vacancy
Statewide Vacancy Announcement
Amended 29 December 2014

1 POSITION

Announcement Number: 014-15		Opening Date: 9 December 2014	Closing Date: 16 January 2015
Position Title: Physician Assistant	UIC/TDA/UMR Para/Line Number: 8YTAA/ 108E/03	DMOS/Branch: 65D / SP	Maximum Grade: O4 Minimum Grade: O3
BDE/Unit Name and Address: SRCOM: JFHQ-CA CA ARNG Medical Detachment 8450 Okinawa Street, Sacramento, CA 95828		Selecting Official: G1, CAARNG	Personnel Eligible to Apply: Male <input checked="" type="checkbox"/> Female <input checked="" type="checkbox"/> Officer <input checked="" type="checkbox"/>
Security Clearance Requirement: <input type="checkbox"/> None <input type="checkbox"/> Top Secret <input checked="" type="checkbox"/> Secret <input type="checkbox"/> Top Secret SBI/SCI <input type="checkbox"/> National Agency Check-LC		Minimum Education Requirements: Appropriate Military Education for Grade	

Note: Statewide means: Must be a Current California Army National Guard Member in order to apply.

Conditions of Employment

IAW AR 135-18 and NGR (AR) 600-5 applicants must meet the following requirements prior to applications being forwarded for board consideration:

- **New hire authorizations are subject to priority of fill process IAW with CA ARNG Pamphlet 600-200, 2-2c.; priority fills will supersede all other new hires IAW approved AGR allocations. Effective date of hire will be determined in accordance with priority fill determination / funding.**
- This position is a One Time Occasional Tour (OTOT) in the Full-Time Military Title 32 Section 502 (f) Active Guard Reserve (AGR) program.
- Applicants that are currently on an Excepted Federal Technician status and are selected for the AGR Program must resign or separate from their Technician position prior to the effective date of hire. Selected applicants will submit a copy of their Technician resignation to the AGR Branch prior to AGR orders being published.
- Officer who has not received a referred officer evaluation report under the AR 623-3, in the past 36 months preceding the date of application or the scheduled date of entry in the AGR Program.
- Applicants must not have been relieved for cause from any duty position in the 36-month period preceding the date of application for the AGR Program, or the scheduled date of entry in the AGR Program.
- Applicants must not be Flagged (Adverse, APFT, or Height and Weight) or be in a Medical Non-Deployable (MND) status (IAW AR 40-501, pregnancy is not a disqualifying condition).
- Applicants must currently meet the security clearance requirement.

Applicants selected for the AGR Program and meeting any one of the following disqualifications, will require a NGB waiver prior to entry:

- Unable to serve a minimum of three (3) years on AGR Status prior to achieving eighteen (18) years-active federal status, retention control point (RCP) or reaching the age of 60.
- Entitled to military retired pay.
- Was voluntarily released from the AGR program for 2 or more days and one year has not elapsed since the

date of the release.

- IAW AR 135-18, Table 2-1 Rule C (1). Prior to entry on AD or FTNGD in the AGR program, applicants must be medically certified as drug free, be tested negative for Human Immunodeficiency Virus (HIV). HIV test must be within six months.
- IAW AR 135-18, Table 2-1 Rule C (3) and NGB-ARH-08-025. Prior to entry on AD or FTNGD in AGR Program, applicants must meet medical fitness standards. PHA must be within 12 months.

Primary Duties and Responsibilities

The Physician Assistant (PA) shall serve as a clinical provider to the State Surgeon's Office supporting the Deputy State Surgeon. The PA must be able to review medical documentation and make recommendations on medical determination based on Army Regulations regarding the retainability or deplorability of a service member to the State Surgeon or Approving Authority. The PA shall demonstrate the required technical skills and expertise necessary to perform these functions with very minimal guidance. The PA shall be knowledgeable in most aspects of medical care and qualified in their respective functional areas. The PA assigned must be proficient with computers and be able to successfully utilize Microsoft Office suite programs, as well as, medical modules to include: E-Profile, eMMPS, E-Case, and HRR systems with minimal assistance. The PA must be able to multitask within several different areas of responsibility, must have clear and precise verbal and written communication skills demonstrated through frequent phone communication, e-mail correspondence, memorandums and meetings with Military and Civilian Personnel. The PA must be credentialed through the Centralized Credentialing Board from NGB, and privileged by the State Surgeon. Must also, be able to obtain facility privileges at one or more Military Treatment Facilities and be able to perform two clinical days per month at that MTF in order maintain clinical competence.

Required Capabilities:

- Basic Life Support (BLS) Certified.
- Maintain current Health Insurance Portability and Accountability Act (HIPAA) certification.
- Possess and maintain appropriate licensing credentials and privileges.
- Pre-employment background check mandatory.
- Computer literate
- Must be able to travel to events (SRP, MND Muster, PHA) as needed

Specialty Qualification Requirements

- Basic Life Support (BLS) Certified.
- Maintain current Health Insurance Portability and Accountability Act (HIPAA) Certification.
- Possess and maintain appropriate licensing credentials and privileges.
- Must be able to travel to event as needed
- Must not have documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier, including a record of disciplinary action under UCMJ or patterns of behavior which indicate a lack of integrity, or qualities expected of a legal professional.
- Soldiers applying must meet the following eligibility criteria IAW NGR 600-100, Appendix E.
- Must have no documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Officer.
- Must have no non-waivable record of disciplinary action under UCMJ or patterns of behavior which indicates a lack of integrity, or which is inconsistent with the position of trust.
- Must have no non-waivable convictions or other adverse disciplinary convictions for criminal offenses listed as a misdemeanor or felony outlines in AR 601-210, chapter 4.

Instructions for Applying

Applicants must, as a minimum, submit the following documents: If required item(s) are missing from your packet it will be returned to the applicant due to lack of information: *(Please No binders)*

1. Applicant's Worksheet found at http://ngcatmpcalguard/HRO/Documents/Army_AGR/ApplicantsChecklist.pdf. Ensure that all items are completed in Parts I and Part II of the Notification of Results California National Guard Position.

2. [NGB Form 34-1](#) dated 20131111(with signature and date). Ensure that you annotate both Tour Number and Position Title on the top of page one, of the application.
 3. Three-quarter-length photograph (from the quadriceps up) in a duty uniform (Class A, B or ACU) taken within the previous 12 months (“Official” DA Military photograph is not required). Recommend 3 X 5 portrait, Best is 4X6 portrait.
 4. Officer biographical summary.
 5. DA 1059 showing completion of Officer Basic Course.
 6. Basic Life Support (BLS) certification.
 7. Health Insurance Portability and Accountability Act (HIPAA) certification.
 8. **Certified copy** of Officer Record Brief (ORB) or Personnel Qualification Record (PQR). ([Certified Copy – See frequently asked questions](#))
 9. All OER’s for the last three years. Supervisor must provide a written statement or memo providing information as to why Soldier’s OER’s are not available. Applicants in the grade of O1 must submit at least one letter of recommendation. This letter should state current duty assignment, ability to perform assigned duties and demonstrated potential.
 10. **Certified copy** of current DA Form 705 (APFT), within six months for “on-board” AGR soldiers, and within 12 months for traditional guardsmen. Ensure that height and weight are annotated. ([Certified Copy – See frequently asked questions](#)) Must meet standards IAW AR 600-9, submit body fat worksheet (if applicable).
 11. Current IMR record printout from MEDPROS (Available on AKO). <https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select **IMR record**)
 12. All DD Form 214 (s) and NGB Form 22 (s) covering any active duty period (copy must include bottom portion that identifies SPD code).
 13. RPAS statement (NGB Form 23B retirement points statement).
 14. Security Clearance Letter of Verification. (Letter of Verification can be obtained from the Brigade level Security Manager).
 15. Current DMV print out (within six months) must be enclosed with this packet. Must have a current driver’s license. DMV online Driver’s record can be submitted if it shows soldier’s name, current address, current driver license status and history on it. California DMV link: <http://dmv.ca.gov/online/dr/welcome.htm>. Soldiers unable to obtain a current DMV print out due to mobilization must provide a memorandum of justification. Upon return from mobilization, Soldiers must provide a DMV print out prior to orders being published.
- Applicants who answer YES to questions 8 or 12 – 16 of section IV, NGB Form 34-1 20101105, or have not completed initial entry training (IET) are ineligible to apply to include: **DD Form 214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4-26, AR 135-178 Chapter 3, 8, and 635-200 Chapter 11.**
 - **Mail applications to:** Joint Force Headquarters, ATTN: NGCA-PER-AGR, Box 5, 9800 Goethe Road, Sacramento, CA 95827-3561. Only individuals that are currently deployed OCONUS may email applications to the AGR Office. All other individuals must mail or hand carry applications to AGR Branch. Please see the frequently asked questions on our web page. **DO NOT USE APPROPRIATED GOVERNMENT FUNDS TO MAIL APPLICATION.**
 - **Note:** If you are unable to obtain a copy of your MEDPROS, a certified copy of ORB, PQR and/or RPAS statement, a written request must accompany your application or call AGR Branch at 916-854-3404. **COMPLETE APPLICATION (TO INCLUDE REQUIRED DOCUMENTS) MUST BE RECEIVED IN HR-AGR BRANCH NOT LATER THAN CLOSE OF BUSINESS ON THE DATE THE ANNOUNCEMENT CLOSES. INCOMPLETE APPLICATIONS WILL BE RETURNED UNRATED.**

Remarks

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.