



DEPARTMENT OF THE ARMY
CALIFORNIA ARMY NATIONAL GUARD
HEADQUARTERS, CAMP SAN LUIS OBISPO
10 SONOMA AVENUE, BUILDING 738
SAN LUIS OBISPO, CALIFORNIA 93405

CACS

27 February 2007

MEMORANDUM FOR All Camp San Luis Obispo (CSLO) Employees and Tenants

SUBJECT: Policy Regarding Inmate Personnel (CSLO Policy Memo #07-02)

1. Camp San Luis Obispo (CSLO) utilizes personnel (inmates) from the California Men's Colony (CMC) a nearby correctional facility, to assist in the maintenance of the camp. Inmates perform trade, janitorial and maintenance duties under the direct supervision of installation employees. Inmates may be identified by their bright (almost fluorescent) lime green coveralls, which are annotated with "CDC Prisoner" in black lettering on the back.
2. Because correctness of relationships between inmate and non-inmate personnel must be maintained, the following rules will be strictly adhered to:
 - a. Under no circumstances will a request for support be made directly to inmate personnel.
 - b. Inmates will be denied access to outside telephones.
 - c. Inmates, to the extent practicable, will be denied access to (1) buildings where federal property and supplies are stored and (2) occupied permanent or transient housing.
 - d. Camp personnel will not under any circumstances:
 - (1) Give, exchange or sell any item of any nature to inmate personnel.
 - (2) Accept or buy any item of any nature from inmate personnel.
 - (3) Safeguard, store, transmit or handle any item, including money, for inmate personnel.
 - (4) Give prison inmates firearms, explosives, alcoholic beverages, narcotics, or any drug or drug paraphernalia, including cocaine or marijuana (Penal Code Sections 2772, 2790, 4533, 4535, 4550, 4573, 4573.5, 4573.6 and 4574).
 - (5) Give or take letters from prison inmates without the authorization of the Warden, CMC. It is also illegal to give or receive any type of gift and/or gratuities from prison inmates (Penal Code Sections 2540, 2541, and 4570; California Code of Regulations, Title 15 Sections 3010, 3399, 3401, 3424, and 3425).
 - e. The Garrison Commander, CSLO will be notified immediately if there is reasonable grounds for suspicion that an inmate may have acquired State or Federal property.

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3. In addition to the above the restrictions, inmate personnel will be denied access to all operating dining facilities, unless they are on a valid work project and they are accompanied by camp personnel.

4. Request that each tenant activity commander advise all personnel under his/her control of the above provisions.

Nicole M. Balliet

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Commanding