

MILITARY DEPARTMENT
Job Opportunity



ANNOUNCEMENT: 2013-05

Date of Announcement: January 24, 2013

THE MILITARY DEPARTMENT IS THE STATE FUNCTION OF THE CALIFORNIA ARMY AND AIR NATIONAL GUARDS. **Successful candidate must be able to pass Live Scan and a National Agency Background check.**

POSITION: Armory Custodian

SALARY: \$2,252 - \$2,737

LOCATION: California Military Department (CMD), Facilities and Engineering, 5168 E. Dakota Avenue, Fresno, CA 93727

CONTACT: Ms Beth Pichinino (916) 854-3138

FILE BY: February 15, 2013

Please complete an online State Application (Form 678) available from www.jobs.ca.gov and submit to this department ONLY by mail to:

**Military Department
State Personnel Programs
9800 Goethe Road, Box 27
Sacramento, CA 95827**

DUTY STATEMENT:

20%	Perform custodial duties: cleaning, sweeping, mopping, waxing/buffing floors, and sanitizing offices, hallways, classrooms, restrooms, and other common use facility areas.
20%	Perform routine grounds keeping duties: Watering; mowing; fertilizing; trimming/pruning trees and ground shrubs.
20%	Security: Ensure all door/window locks remain in good working order. Ensure foliage does not cover window and doors. Ensure that buildings and grounds are properly secured at all times. Immediately report security lighting and fencing repair requirements.
20%	Make simple repairs such as replacing windows, light switches, electrical outlets, painting, and minor plumbing repairs.
15%	Performs minor cosmetic duties to interior and exterior of facilities such as washing windows and spot cleaning.
5%	Other duties as assigned within the parameters of the class specification.

Please state the source of your eligibility (i.e. **List eligibility-if list eligible; include exam results if you have them or who you tested with**, SROA or surplus employee, reinstatement, transfer, lateral transfer, etc.) If you do NOT indicate the source of your eligibility, you may not be considered for an interview. List the announcement number by the classification on your application, i.e. Armory Custodian SCS Vacancy 2013-05.

RELOCATION EXPENSES WILL NOT BE PAID

WHO SHOULD APPLY: Applicants must be a current state employee, a former state employee, or be on a state employment list for this classification in order to apply for this position. If applying under list eligibility, this means you took a state exam for this job classification. *Please include your exam results if you have them or tell us who you tested with.* Applications will be screened and only the most qualified

will be contacted for an interview. **All appointments are subject to State Restriction of Appointment (SROA) provisions.**

DESIRABLE QUALIFICATIONS: Willingness to work in a military environment.

EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.