

STATE OF CALIFORNIA
OFFICE OF THE ADJUTANT GENERAL
9800 Goethe Road, P.O. Box 269101
Sacramento, California 95826-9101

CAJS-J1-SP

28 September 2012

MEMORANDUM FOR Members of the Active and Retired California National Guard and Active Members of the California State Military Reserve

SUBJECT: State Active Duty Vacancy Announcement 2012-74 – Expires 26 October 2012

1. The Military Department is accepting applications for the State Active Duty position indicated below. This vacancy announcement expires **26 October 2012** unless sooner rescinded. An appointment to this position provides full benefit status for the appointee and their beneficiaries. Continuation and subsequent extensions of service of the selected applicant will be determined by the individual's performance of duty and continuation of funding. ***The Soldier/Airman selected for this position will be paid at the SAD grade of E-7.***

2. This announcement has minimum requirements. Failure to comply with these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the suggested checklist at the end of this announcement.

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| a. TITLE AND PAY GRADE: | Telecommunications Technician (VoIP) (SAD E-7) |
| b. EMPLOYMENT LOCATION: | JFHQ, Sacramento CA |
| c. PROJECTED EMPLOYMENT DATE: | 19 November 2012 |
| d. SELECTING SUPERVISOR: | Director, J6 |

3. The *basic* qualification requirements are:

a. Military: Members of the active or retired California National Guard or active members of the California State Military Reserve in the grades of E-6 through E-8 may apply. Applicants must have a military affiliation per Para 4-2a of CA ARNG 600-1/ANGI 36-2601. ***Retired members must submit a copy of their retirement orders, DD Form 214 or NGB Form 22. All others must submit written verification from their unit verifying their military status.***

b. Education/Experience: Completion of military education and civilian requirements commensurate with the grade of the applicant is required. ***Attach documentation of your highest level of civilian and military education.***

c. Military Assignments: Assignments appropriate to the grade of the applicant.

d. Communication Skills: Must be able to communicate orally and in writing.

e. Applicant must meet and maintain physical fitness and height/weight requirements in accordance with published standards. ***Attach a current copy, within the last 12 months, of your military component's verification of these requirements (Army: DA Form 705; Air: computer generated Report of Individual Fitness).*** If a current member of the California State Military Reserve or a Retired California Army/Air National Guardsperson, complete and sign our height, weight and military appearance verification form available at <http://www.calguard.ca.gov/casp/Pages/sad.aspx> that indicates your current medical fitness.

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f. Appropriate military uniform with federally recognized, or CSMR recognized, rank will be worn in accordance with military regulation.

g. Must possess a valid state driver's license. *Attach a copy of your current driver's license and Department of Motor Vehicle's printout. Unit DMV reports are not accepted.* California residents may obtain, at cost, a copy of their DMV printout at the following website:

<https://www.dmv.ca.gov/wasapp/dr/vieworprintreport.do?method=Continue>.

h. Must have experience in military tactical communications systems, protocols, methods, procedures, regulations and policies in order to effectively integrate tactical communications with garrison and emergency communications platforms.

i. Must meet IT-II requirements in accordance with DoD 8570.01-M and AR 25-2, including: a): be a US citizen; b): possess a SECRET security clearance; and c): initiation of a National Agency Check with Local Agency and Credit Checks (NACLIC) or favorable review of SF 85P and Supplemental Questionnaire.

j. Must possess the industry certifications required by DoD 8570.01-M, including CompTIA Security+ and Cisco Certified Network Associate (CCNA).

k. Must have a minimum of three years experience in digital (IP-based) voice communications and network administration.

4. PRINCIPAL DUTY FUNCTIONS:

This position functions under the general supervision of the Telecommunications Manager within the JFHQ J6, (DOIM), and the California National Guard. The position serves as the telecommunications technician responsible for state-of-the-art digital communications systems, including Voice over Internet Protocol (VoIP); digital communications services planning and design; and input to development of communications resource requirements and policy. As a lead technical engineer, the incumbent is expected to use initiative, knowledge, prior experience, and seasoned judgment to resolve complex communications issues and situations. Recommendations developed are normally accepted as technically sound and authoritative. Incumbent is expected to have a mastery of knowledge and skills necessary to design and implement, troubleshoot, and resolve trouble with voice and video communications over converged digital networks, including internetworking with DoD voice, data, and video networks; least-cost routing, digital routing protocols; proprietary and open-source routers, switches, intrusion prevention systems, call managers, and digital call management systems. Incumbent must have a strong working knowledge of, and be able to integrate with, military tactical communications systems (Army and Air Force).

a. Supports a complex, statewide, converged (VoIP) switched telecommunications network, providing primary voice and data communications capabilities to the California Army National Guard and State Military Department.

b. Implements plans and procedures for remote installation of voice applications, and wiring infrastructure upgrades and maintenance.

c. Troubleshoots network trouble and outages affecting voice communications, including hardware and software on network devices including CISCO routers/switches and legacy Avaya switches.

d. Monitors telecommunications network performance to include running traffic studies to measure traffic characteristics, quality of service (QoS), projects and measures equipment and service utilization requirements for communications systems or segments to assure software and hardware performance acceptability is optimized.

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e. Subject matter expert (SME) for monitoring, maintaining, and implementing the optimum systems configurations, to include administration and diagnostic routines, call routing paths, circuits to local exchange carriers (LEC), message broadcasting, emergency services, automated attendants, call accounting programs and procedures, integrated voicemail systems; and enforced authorization codes (telephone access codes or PIN) tracking program.

f. Coordinates design, implementation, and troubleshooting efforts with the Network Operations and Security Center (NOSC), tactical Army and Air Force units, emergency communications teams and field organizations.

g. Provides advice and technical mentorship to field technicians responsible for installing and troubleshooting endpoint devices, including preconfigured routers, switches, and digital desktop audio and video communications devices.

5. The service member selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment and the Military Service Buy Back Program.

6. Reimbursement for moving and relocation expenses ***will not*** be paid.

7. Interested applicants must submit a completed OTAG Form 900-8 (SAD Appointment Application), and all required supporting documentation, to Joint Forces Headquarters, Director of State Personnel Programs, ATTN: CAJS-J1-SP, Box #27, P.O. Box 269101, Sacramento, CA 95826-9101. Blank application forms may be obtained from the CAJS-J1-SP website at <http://www.calguard.ca.gov/casp/Pages/sad.aspx> or by contacting Ms. Cheryl Arbaugh at (916) 854-3816 or DSN 466-3816. ***Original applications, with original signatures, and all required documentation, must be received in the State Personnel office no later than the close of business on Friday, 26 October 2012. USPS postmarks or delivery confirmation from UPS/FEDEX will not be accepted. If you want to confirm that your application has arrived at the State Personnel office, you must call prior to COB on the closing date to confirm receipt. Calls after the closing date will not be accepted. Applications will not be accepted via fax or e-mail, except applicants currently serving on active duty Title 10 OCONUS orders who may submit their applications, along with all required documentation, via e-mail to StateJobsCA@ng.army.mil. Submit Title 10 orders with e-mailed documents.***

FOR THE ADJUTANT GENERAL:

Andreas O. Garza (28 September 2012)
ANDREAS O. GARZA
LTC, JA, CA ARNG
Director, State Personnel Programs

The following is a checklist to assist with the submission of a complete and accurate application.

Have you completed your application form and provided an <u>original</u> signature?	
Have you attached a copy of your highest level of civilian <u>and</u> military education?	

Continued on next page

Have you attached a copy of your height, weight & physical fitness verification? DA Form 705; computer generated Individual Readiness Fitness; or HT/WT/Military Appearance Memorandum	
Have you attached a copy of your valid state driver's license <u>and</u> DMV printout?	
Have you, as a Retiree , attached a copy of your retirement orders, DD 214, or NGB 22?	
Have you, as a CSMR member , attached a copy of your orders or other validating documentations?	
Have you, as a Deployed soldier, attached a copy of your Title 10 OCONUS orders?	