

**STATE OF CALIFORNIA
OFFICE OF THE ADJUTANT GENERAL
9800 Goethe Road, P.O. Box 269101
Sacramento, California 95826-9101**

CAJS-J1-SP

21 August 2012

MEMORANDUM FOR Members of the Active and Retired California National Guard and Active Members of the California State Military Reserve

SUBJECT: State Active Duty Vacancy Announcement 2012-60– Expires 14 September 2012

1. The Military Department is accepting applications for the State Active Duty position indicated below. This vacancy announcement expires ***14 September 2012*** unless sooner rescinded. An appointment to this position provides full benefit status for the appointee and their beneficiaries. Continuation and subsequent extensions of service of the selected applicant will be determined by the individual's performance of duty and continuation of funding. ***The Soldier/Airman selected for this position will be paid at the SAD grade of E-7.***

2. This announcement has minimum requirements. Failure to comply with these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the suggested checklist at the end of this announcement.

a. TITLE AND PAY GRADE:	Technical Inspector/ISO Management Representative/Auditor (SAD E-7)
b. EMPLOYMENT LOCATION:	1106th TASMG, Fresno, CA
c. PROJECTED EMPLOYMENT DATE:	1 October 2012
d. SELECTING SUPERVISOR:	Quality Control Supervisor

3. The *basic* qualification requirements are:

a. Military: Members of the active or retired California National Guard or active members of the California State Military Reserve in the grades of E-6 through E-8 may apply. Applicants must have a military affiliation per Para 4-2a of CA ARNG 600-1/ANGI 36-2601. ***Retired members must submit a copy of their retirement orders, DD Form 214 or NGB Form 22. All others must submit written verification from their unit verifying their military status.***

b. Education/Experience: Completion of military education and civilian requirements commensurate with the grade of the applicant is required. Must have a 15 MOS series awarded. ***Attach documentation of your highest level of civilian and military education. High school diploma, or equivalent, at minimum.***

c. Military Assignments: Assignments appropriate to the grade of the applicant.

d. Must have experience in aviation maintenance, quality control and assurance, and aviation maintenance shops. In-depth understanding of aircraft maintenance forms and records, regulations and publications.

e. Must have 18 months of specialized experience in repairing, rebuilding, or overhauling aircraft systems and major components to serviceable condition.

f. Communication Skills: Must be able to communicate orally and in writing.

CAJS-J1-SP

SUBJECT: State Active Duty Vacancy Announcement 2012-60 – Expires 14 September 2012

g. Applicant must meet and maintain physical fitness and height/weight requirements in accordance with published standards. ***Attach a current copy, within the last 12 months, of your military component's verification of these requirements (Army: DA Form 705; Air: computer generated Report of Individual Fitness).*** If a current member of the California State Military Reserve or a Retired California Army/Air National Guardsperson, complete and sign our height, weight and military appearance verification form available at <http://www.calguard.ca.gov/casp/Pages/sad.aspx> that indicates your current medical fitness.

h. Appropriate military uniform with federally recognized, or CSMR recognized, rank will be worn in accordance with military regulation.

i. Must possess a valid state driver's license. ***Attach a copy of your current driver's license and Department of Motor Vehicle's printout. Unit DMV reports are not accepted.*** California residents may obtain, at cost, a copy of their DMV printout at the following website:

<https://www.dmv.ca.gov/wasapp/dr/vieworprintreport.do?method=Continue>.

4. ADDITIONAL QUALIFICATIONS:

- a. Successfully complete the ISO 9001 auditor course within one year of hire.
- b. Experience in planning, funding, and budgets to integrate the ISO programs and Quality systems into the 1106th TASMG.
- c. Experience in operating a variety of measurement, test, and diagnostic equipment utilized in troubleshooting and repairing aircraft.
- d. Experience using a wide variety of technical publications to include schematics and specifications.

5. PRINCIPAL DUTY FUNCTIONS:

Works under direct supervision of the 1106th Quality Control supervisor who identifies policies, guidelines, objectives, and priorities for the auditor position. Incumbent will administer internal ISO 9001 operations and audits. Works as part of the TASMG Quality Control section. Completed work is subject to review for adherence to policy, soundness of recommendations, and overall accomplishment of organizational tasks and functions. Refers complex and difficult matters with recommendations to the supervisor.

- a. Serves as the ISO Management Representative/Auditor for all Nationally Registered Quality Systems in place at the TASMG to provide ISO compliance through systematic inspections and audits as prescribed by the International Standards Organization and to manage quality and policy objectives that relate directly to the Army National Maintenance Program.
- b. Provides management of resources and funding needed to conduct internal employee training in ISO/QISO for the facility.
- c. Inspects and evaluates Army aircraft and components for the purpose of determining the depth and scope of the necessary repair, overhaul and/or modification required to return such aircraft or components to a serviceable condition.
- d. Determines parts and labor costs and compares against repairable limits. Evaluates wrecked or damaged aircraft to determine repairability and the costs involved.
- e. Performs in-process and final inspections of aircraft and components undergoing repair, overhaul and/or modification to verify and certify by signature adherence to work techniques, procedures, and quality standards established by applicable Army publications.
- f. Exercises authority to sign off Red X conditions on aircraft.

CAJS-J1-SP

SUBJECT: State Active Duty Vacancy Announcement 2012-60 – Expires 14 September 2012

- g. Tests aircraft components and systems using a variety of test equipment.
6. The service member selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment and the Military Service Buy Back Program.
7. Reimbursement for moving and relocation expenses ***will not*** be paid.
8. Interested applicants must submit a completed OTAG Form 900-8 (SAD Appointment Application), and all required supporting documentation, to Joint Force Headquarters, Director of State Personnel Programs, ATTN: CAJS-J1-SP, Box #27, P.O. Box 269101, Sacramento, CA 95826-9101. Blank application forms may be obtained from the CAJS-J1-SP website at <http://www.calguard.ca.gov/casp/Pages/sad/aspx> or by contacting Ms. Cheryl Arbaugh at (916) 854-3816 or DSN 466-3816. ***Original applications, with original signatures, and all required documentation, must be received in the State Personnel office no later than the close of business on Friday, 14 September 2012. USPS postmarks or delivery confirmation from UPS/FEDEX will not be accepted. If you want to confirm that your application has arrived at the State Personnel office, you must call prior to COB on the closing date to confirm receipt. Calls after the closing date will not be accepted. Applications will not be accepted via fax or e-mail, except applicants currently serving on active duty Title 10 OCONUS orders who may submit their applications, along with all required documentation, via e-mail to StateJobsCA@ng.army.mil. Submit Title 10 orders with e-mailed documents.***

FOR THE ADJUTANT GENERAL:

Andreas O. Garza (21 August 2012)
ANDREAS O. GARZA
LTC, JA, CA ARNG
Director, State Personnel Programs

The following is a checklist to assist with the submission of a complete and accurate application.

Have you completed your application form and provided an <u>original</u> signature?	
Have you attached a copy of your height, weight & physical fitness verification? (DA Form 705; computer generated Individual Readiness Fitness; or HT/WT/Military Appearance Memorandum)	
Have you attached a copy of your highest level of civilian <u>and</u> military education?	
Have you attached a copy of your valid state driver's license <u>and</u> DMV printout?	
Have you, as a Retiree , attached a copy of your retirement orders, DD 214, or NGB 22?	
Have you, as a CSMR member , attached a copy of your orders or other validating documentations?	
Have you, as a Deployed soldier, attached a copy of your Title 10 OCONUS orders?	