

STATE OF CALIFORNIA
OFFICE OF THE ADJUTANT GENERAL
California State Military Reserve
9800 Goethe Road – P.O. Box 269101
Sacramento, California 95826-9101

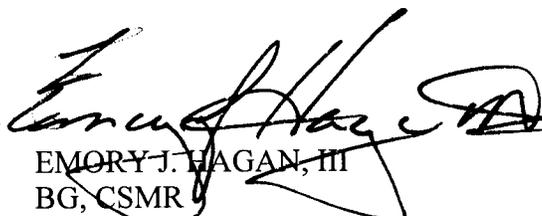
CASR-C

16 October 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Open Door Policy

1. This is to establish my Open Door Policy for the California State Military Reserve. This policy applies to all members in the chain of command and Noncommissioned Officer (NCO) support channels for the command.
2. All personnel, regardless of rank or assignment in the State Military Reserve (SMR), may bring either personal or professional concerns to me at any time. The urgency of concern should govern the urgency of getting the matter to my attention and the ability to schedule an appointment in conjunction with the physical logistics of scheduling the appointment. Appointments will be scheduled through the Command Sergeant Major, CSM Robert Delaney. He may be reached at: RDela9842@aol.com or telephone: (H) (714) 633-7569 and (C) (714) 504-0483. Officers will schedule appointments through the Chief of Staff, Col Ralph Anthenien. He may be reached at: ralph.anthenien@us.army.mil or telephone (510) 219-5542.
3. Since many of you may live/work considerable distance from the headquarters, you may also e-mail me with your concerns at: emory.hagan@us.army.mil or write me at the above address.
4. Individuals with concerns are encouraged to present them to their chain of command and afford your chain of command the opportunity to resolve them. The goal is to resolve issues at the lowest possible level. However, no punishment, or any type of reprisal, will be taken against persons wishing to see other agencies or me in an attempt to resolve issues or concerns.
5. Additionally, the SMR Ombudsman, Col Jerold Jurin may be contacted by e-mail at: jerold.jurin1@us.army.mil or telephone at: (916) 854-3106 to help resolve your concerns.
6. A copy of this policy will be posted in the permanent section of all unit/organization bulletin boards.


EMORY J. HAGAN, III
BG, CSMR
Commanding General

DISTRIBUTION:

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