CALIFORNIA

Technician/AGR Administrative Instruction

National Guard Technicians - CAL NG Active Guard/Reserve

MILITARY DEPARTMENT

P. O. BOX 269101
Sacramento, CA 95826-9101

NUMBER 03-33 NO EXPIRATION DATE 3 July 2003

TECHNICIAN BILLETING WHILE TDY

1. The purpose of this TAAI is to provide guidance to technicians on the use of proper billeting while TDY in accordance with Department of Defense Directive 4165.63-M and the Joint Travel Regulation Volume II.

2. Technicians cannot be directed to stay in billeting if their temporary duty (TDY) location is not at the training or work site where billeting is located.

3. Technicians cannot be directed to stay in billeting if the quarters are inadequate. This has been determined by the above DOD Directive as:

> "…the same quality of furnishings, facilities, and services as they would have in a good quality, mid-level hotel." And…"250 square feet net living area; private room; private bath."

Services are interpreted by this agency to include telephone with internet connection capability.

4. Technicians are required to check with billeting at their TDY location to determine if adequate quarters are available and can be reserved by the technician. Each CA ARNG operated billeting facility have a number of adequate quarters for technician travelers and are continually improving their facilities.

5. If adequate quarters cannot be reserved at the time travel orders are requested the technician must provide the non-availability number or POC and date of the conversation before reimbursement for commercial lodging could be made.

6. Direct questions concerning this TAAI to 1st Lt Stuart Ewing at CAGNET 63402, DSN 466-3402 or commercial (916) 854-3402.

FOR THE ADJUTANT GENERAL:

LAWRENCE D. COOPER
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