



**HUMAN RESOURCES OFFICE  
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**

**Number: 12-13**

**13 April 2012**

**2012 Fresno Area Retirement Seminar Classes**

1. The Human Resources Office (HRO) will host several two-day Retirement Seminar classes this year. The next group of classes will be located at the 144<sup>th</sup> Fighter Wing, 5323 E. McKinley Ave. Fresno, CA 93727. The first class will be conducted on 8-9 May 2012 and will cover the Federal Employee Retirement System (FERS). The second class will be held on 9-10 May 2012 and will cover the Civil Service Retirement System (CSRS). ***This will be the only CSRS class for 2012.*** Wednesday, 9 May 2012, will be a combined class (both FERS and CSRS) for the guest financial and legal speakers. The travel days for the FERS class will be 7 and 9 May. The travel days for the CSRS class will be 8 and 10 May. It is required that you attend both days of the class that you select.
2. These courses are designed for all technicians whether new to the FERS system, in mid-career, preparing to retire in the CSRS system or within a few years of their retirement. The purpose of this training is to provide information and updates on a variety of retirement related topics. This class is designed to assist technicians in making the best decisions for their futures.
3. To register for this course, please complete the Standard Form (SF) 182 which is located at <http://www.calguard.ca.gov/cahr/Documents/Training/sf182.pdf>. Once completed please return to [NGCAJ1HRO-HRDS@ng.army.mil](mailto:NGCAJ1HRO-HRDS@ng.army.mil). Thirty (30) seats are available for each class. Registration will be on a "first come, first serve" basis.
4. Lodging reservations are recommended at the following location: Courtyard by Marriott, 5175 E. Clinton Way Fresno, CA 93727. Please ensure that you ask for the Federal Government rate. If you are traveling by plane, you will land at the Fresno International Airport, which is located approximately one mile from the hotel and training site. Shuttle service to and from the airport is provided by the hotel.
5. For questions regarding classes, please contact Ms. Lisa Nagata at (916) 854-3601 or SPC Shawn Brum at (916) 854-4250. Additionally, you may email the Human Resources Development section at [NGCAJ1HRO-HRDS@ng.army.mil](mailto:NGCAJ1HRO-HRDS@ng.army.mil).

  
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