

**EDP/HDP SITUATION REQUEST**

TO: CAJS-J1-HR, Attn: Classification, 9800 Goethe Road, Sacramento,  
CA 95826

DATE:

*Environmental Duty Pay (EDP)* - A differential paid, that has been authorized for wage system technicians as specified in 5 CFR, Part 532, Appendix A, for a duty involving unusually severe hazards and/or working conditions

*Hazardous Duty Pay (HDP)* - A differential paid, that has been authorized for general schedule technicians as specified in 5 CFR, Part 550, Appendix A for the performance of hazardous duty or duty involving physical hardship.

**I. TYPE OF EXPOSURE**

A. Detailed Description of the Particular Hazard, Physical Hardship, or Working Condition.

B. Impact.

C. Applicable Duty Location(s).

D. Is Protective Clothing/Equipment Required? If yes, list.

E. Applicable Technical Instruction(s) Covering the Work Situation.

F. Position Description Number, Title, Series and Grade Level of the Technician's Performing the Work.

G. Applicable Safety Regulation and Whether all Safety Measures are in Place (if not, why).

H. Has there been a Safety or Environmental Health Report Prepared for the Situation? If yes, attach a copy.		
I. Has there been an Incident/Accident/Injury Resulting from this Hazard? If yes, Describe and attach copy of any report(s).		
J. Actions Taken to Eliminate the Hazard/Condition.		
K. List Recommended Officials Authorized to Certify for Exposure and Pay.		
SUBMITTED BY (Name, Title, Phone Number)	Signature	Date
<b>II. DIRECTORATE FOR HUMAN RESOURCES USE ONLY</b>		
Title:		
Applies to:		
Determination:		
Approving Authority:		
Percentage:		
Category Code:		
HR Specialist Classification – The EDP/HDP workgroup has reviewed the request and all submitted comments are attached for consideration.	Signature	Date
DIRECTOR/DEPUTY DIRECTOR FOR HUMAN RESOURCES	<input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVED	
Signature		Date