

MILITARY DEPARTMENT
OFFICE OF THE ADJUTANT GENERAL
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Sacramento, California 95826-9101



NGCA-JSD-LO

26 June 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: California Bridges, Roads, and FasTrak Toll Violations

1. **Applicability.** This memorandum is applicable to all Military and Civilian members of the California Military Department (CMD), which includes the Joint Staff Division (JSD), California Army National Guard (CA ARNG), California Air National Guard (CA ANG), California State Military Reserve (CSMR), and the Youth and Community Programs Task Force (YCPTF).
2. Members of the CMD, when traveling in a TDY status and operating a POV, rental car, GSA, or tactical vehicle are required to stop at all toll booths and pay the posted toll. Being a member of the California National Guard (CNG) does not give an individual the right to cross a Toll Bridge or use the FasTrak lanes without payment. It is illegal to do so and the individual in violation is responsible for any fines incurred.
3. Service Members and employees have two options to pay these tolls. The first is to stop at the toll booth, pay the fee, and obtain a receipt for payment. The second is the use of a personal FasTrak device.
4. The following describes the proper use of FasTrak and Toll services:
 - a. The CMD will not reimburse individuals for tolls associated with Metro Express lanes, as this convenience is a personal expense. Travelers utilizing DTS MUST upload either a toll receipt, or a copy of their personal FasTrak bill showing the date and time of travel, along with the travel order when filing their travel reimbursement claim. Non AGR or ADSW personnel are not authorized FasTrak reimbursement when traveling from HOR to and from their unit when attending IDT.
 - b. Personnel traveling in a convoy who are responding to a Defense Support to Civil Authorities (DSCA) emergency will pre-coordinate their arrival with the proper authority as well as the J4/A4/G4. It is likely that Caltrans would immediately notify Toll Booth Attendants upon emergency operations to allow free passage, and expedited passage of our convoys. These cases are rare; however in the event we have an emergency, the CMD will dispatch a Liaison Officer to the bridge toll site, to expedite passage through the toll area.
 - c. Federal personnel traveling without orders, but on official business can submit a local voucher through DTS for toll fee reimbursement providing that the use of a toll road or bridge

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was not reasonably avoidable. State personnel similarly can submit a voucher through CALATERS.

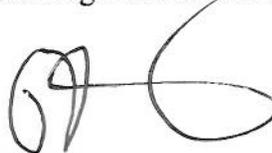
d. Note there are parking structures in and around the bay area that accept FasTrak as payment. This service is not authorized. Do not utilize the FasTrak to pay for parking.

e. To avoid unauthorized tolls ensure the FasTrak device remains in the Mylar pouch issued with each device.

5. Individuals operating Federal or State vehicles who are cited for a toll violation are personally liable for all penalties and fees associated with the violation. The CMD will not pay these violations, nor any late fees associated with the time it takes to identify the responsible party.

6. In cooperation with CALTRANS, CTA photographs drivers and license plates of all vehicles that pass through tolled locations without making the proper payment. These photos are reviewed and the plate information is forwarded to the Department of Motor Vehicles (DMV) who in turn mails the CMD a violation notice. Each violation is assessed a \$57.50 penalty in addition to the toll amount due. The J4 and G4 will track the vehicle to the driver and bill that individual.

7. POC is LTC Lisa Peake the Joint Staff Command Logistics Officer at 916-854-3878.



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