CALIFORNIA ARMY NATIONAL GUARD (CAARNG)
ACCESSIONS TASK FORCE
ACTIVE DUTY SPECIAL WORK (ADSW)
OPEN TOUR ANNOUNCEMENT

1. **Position Tour Number:** ATF ADSW 001-07 (Long Term ADSW Vacancies)

2. **Position Title:** Brigade Combat Team - Strength Readiness Team Recruiting and Retention NCO, Accessions Task Force (SQI 4 DMOS 79T40)

3. **Unit/Location:** **THIS ANNOUNCEMENT IS FOR VARIOUS CALIFORNIA STATEWIDE POSITION VACANCIES**

(Applications will be accepted from Nationwide, Selected personnel will be required to relocate to CA and be a member of the CA ARNG).

4. **Opening date of job announcement:** 01 June 2007

5. **Closing date:** Open until filled

6. **Maximum Grade:** E7/SFC

7. **Minimum Grade:** E4/SPC/CPL

8. **Personnel Eligible to Apply:** (X) Male (X) Female ( ) OFF ( ) WO ( ) ENL (X)

NOTE: A favorable drug screening test within 15 days of initial entry into the ADSW program is mandatory. Failure to comply with this policy will result in immediate revocation of ADSW tour.

9. **Minimum qualifications:**

   a. Physical Profile of 132221

   b. A minimum score of 110 GT (waiverable with 100 GT and 105 ST score).

   c. High school graduate with diploma; or have one year of college with GED.

   d. E4s **must be** a PLDC graduate (include copy of DA Form 1059).

   e Minimum NAC Clearance **(Verification of Security Clearance Memorandum Required)**

10. **Selecting Supervisor:** Commander, ATF

11. **Military Status:** Full-Time Military Title 32 (ADSW)

12. **Applicants must, as a minimum, submit the following documents and meet all applicable criteria:** **if required item(s) is/are missing from your packet it will be returned to the applicant unrated due to lack of information:**

Brigade Combat Team - Strength Readiness Team Recruiting and Retention NCO, Accessions Task Force (SQI 4 DMOS 79T40)

a. NGB Form 34-1 (with signature and date). Ensure that you annotate both the position announcement number and title on the top of page one of the application.

b. Three-quarter-length photograph in Class A uniform made within the previous 12 months ("Official" military photograph is not required).

c. **Certified copy** of DA form 2-1 or DD 1966 or Recruiter's Worksheet demonstrating qualifying ASVAB/AFCT scores. *(see frequently asked questions on our web page)*

d. All NCOERs for the past three years. (Supervisors must provide written statement/memo providing information as to why soldier's NCOERs are not available. Applicants in the grade of E4 and recently promoted E5s must submit at least one current letter of recommendation in lieu of this requirement. Ensure that this letter is dated within 45 days of the effective date of the vacancy announcement and that it highlights job assignment, duties and capabilities.)

e. **Certified copy** of DA Form 705 (APFT) demonstrating passing APFT within six months. Ensure that height and weight are annotated on the 705. *(see frequently asked questions on our web page)*

f. Body fat worksheet, if applicable.

g. Current Med Pros Printout (Available on AKO)

h. DA Form 4970 cardiovascular screening (over 40 soldiers, if applicable).

i. Copy of enlisted Biographical Sketch.

j. RPAS statement .

k. All DD Forms 214/NGB Forms 22 – copy must include bottom portion which identifies separation (SPD) code.

l. **Drivers License** Record (DMV print out) not older than six months must be submitted with application.

m. Verification of Security Clearance Memorandum Required

n. E4s **must be** a PLDC graduate (include copy of DA Form 1059).

13. Brief Job Description: Enlist and retain soldiers in the California Army National Guard in an effort to augment the traditional recruiting force, with a focus on the 40th IBCT. Provide current status on total lead production and processing enlistment for the unit. Provide current and future soldier retention information. Coordinate and conduct unit strength maintenance training programs. Positions are available throughout the State of California based on the needs of the 40th IBCT. Selectees will receive orders based on funding available, orders may cross fiscal years with performance based potential for longevity on ADSW or transition to AGR selection. **Performs other duties as assigned by ATF.**

Brigade Combat Team - Strength Readiness Team Recruiting and Retention NCO, Accessions Task Force (SQI 4 DMOS 79T40)

14. Applicants who answer YES to questions 8 or 15 of section IV, NGB Form 34-1, or who have not completed Initial Entry Training (IET) are ineligible to apply. Applicants with DD Form 214(s) that have unfavorable remarks, to include: Unsatisfactory Performance, Misconduct, Dropped from the Rolls (DFR), Unsuitability/Unfitness or in lieu of court-martial pursuant to AR 135-18, AR 135-91 Ch 4, 26; AR 135-178 Ch 8,3 and AR 635-200 Ch 11 are also ineligible to apply.

15. Applicants selected for ADSW and meeting any one of the following disqualifications will require a HQDA, DCSPER waiver prior to entry:

a. Unable to serve at least three (3) years on ADSW status prior to achieving eighteen (18) years active federal status or mandatory removal date.

b. Entitled to military retired pay.

16. Submit application to: SFC Lauri Pfiefer, ATTN: CAAD-ATF-S1, 10620 Mather Boulevard, Mather, California 95655 (916) 854-3130 or email at: l. Specific job description criteria questions should be directed to SGM Kurt Muchow at (916) 854-3592 or email to: kurt.muchow@ng.army.mil

NOTE: If you require a certified copy of DA Form 2-1 and/or RPAS statement, call (916) 854-3000, request Perms Section. Complete application (to include all required documents) **must be received in ATF-S1 not later than the closing date shown in block #5**. Incomplete applications **will be returned unrated**. Additional copies of this announcement may be obtained from the HRO website at www.calguard.ca.gov/cahr.

17. Selectees are required to provide evidence of Chapter 2 or 3 medical examination, taken not more than 24 months prior to the ADSW tour start date. If Chapter 2 or 3 physical is more than 6 months old, but less than 24 months, the DA Form 7349 (AMC Screen) must be accomplished within 60 days prior to the first day of ADSW duty to ensure that Chapter 2 or 3 standards continue to be met. The medical examination must indicate compliance with the requirements of Chapter 2 or 3 (AR 40-501) and must be accomplished at an active military medical facility or Military Entrance and Processing Station (MEPS). Human Immune Deficiency Virus (HIV) testing for all soldiers will be accomplished within 6 months prior to initial entry.

18. Equal opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

19. Notice to all interested applicants: positions as advertised are based on current and future availability of funding. Positions can be terminated, modified, and closed at the discretion of the selecting official.