



**CALIFORNIA NATIONAL GUARD  
JOINT TASK FORCE DOMESTIC SUPPORT - COUNTERDRUG  
TOUR ANNOUNCEMENT**



OPEN TO ALL CALIFORNIA AIR AND ARMY NATIONAL GUARD

THIS TOUR IS FULL TIME NATIONAL GUARD DUTY FOR COUNTERDRUG (FTNGD-CD) - TITLE 32

1. **POSITION AVAILABLE:** Counterdrug Region – South (CDR-S) Supply NCO
2. **TOUR LOCATION:** San Diego, CA
3. **TOUR NUMBER:** FTNGD-CD 13-25
4. **EFFECTIVE DATE:** 22 January 2013
5. **CLOSING DATE:** 15 February 2013
6. **TOUR LENGTH / PROJECTED START DATE:** 179 Days / 25 February 2013 (tour length may be extended)
7. **MINIMUM GRADE: E-3 MAXIMUM GRADE: E-5**
8. **MOS / AFSC:** 92Y/92A or 2S0X1/2G0X1
9. **PERSONNEL ELIGIBLE TO APPLY:** (X) Male (X) Female () OFF () WO (X) ENL

All members of the California Army and Air National Guard

10. **SELECTING SUPERVISOR:** Southern Region Commander
11. **MILITARY STATUS:** FTNGD-CD, Title 32 USC, SECTION 502 (f) – (IAW 32 USC 112)
12. **APPLICANT MUST**, at a minimum, submit documents referenced in **attachment A** to this announcement and meet all applicable criteria below:
  - a. Applicants must possess a favorable National Agency Check/Local Agency Check with Credit Check (NACLC) within the past 10 years. The selection for the position is conditional and based on a complete and favorable LIVESCAN by the California Department of Justice and the Federal Bureau of Investigation.
  - b. Applicants will be screened in a manner that provides reasonable certainty that the member is of good character, well-motivated and an appropriate representative of the National Guard in duties subject to high profile scrutiny by Law Enforcement Agencies (LEAs), National Guard senior commanders, news media and the general public.
13. **Unique Requirements and conditions of Counterdrug tours:**
  - a. Urinalysis testing upon entry to active duty in addition to periodic testing during active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under Substance Abuse Testing or the ANG Drug Abuse Testing Program. Non-derogatory drug screening results prior to entry into the Counterdrug Program is mandatory.
  - b. JTFDS-CD personnel are required to attend M-Day unit IDT/IAD and Annual Training while on FTNGD-CD.
  - c. JTFDS-CD personnel on FTNGD-CD orders are subject to fiscal constraints of year-to-year funding. Service on FTNGD-CD is voluntary and contingent on current and qualified participation as a California National Guard Servicemember.

## **FTNGD-CD 13-25, CDR-S Supply NCO**

- d. Relocation expenses are NOT authorized unless specifically granted in writing by Counterdrug Commander (CDC).
- e. Be advised, if at the time of selection for this Counterdrug tour, the SM reaches eighteen (18) years of Active Federal Service or six (6) continuous years of Active Federal Service budget constraints may not allow the Servicemember to receive final selection for a Counterdrug tour.

### **14. Tour Description**

S-4 Supply NCO: account for all property on hand and all property transactions within the Southern Region Command. Responsible for the review of hand receipts, cyclic and sensitive item inventories, due-ins, and purchase requests. Responsible for internal and external lateral property transfers. Provide technical and administrative assistance to subordinate sections on logistical matters. Ensure that FLIPLs are done in a timely manner and that property is disposed of when deemed excess. Maintain and organize receipt, issue, salvage and maintenance of records for all classes of supply. Advise the commander on the most efficient ways to manage hand receipts, excess property, property acquisition and property accountability. Provide timely and accurate reports to the command team on logistic issues.

Specific Responsibilities of the S4 Supply NCO include, however are not limited to:

- a. Command Supply Discipline Program (CSDP)
- b. Monitors compliance within Counterdrug Program Evaluation Inspections
- c. Assistant Supply Sergeant for region
- d. Financial Liability Investigation and Property Loss (FLIP-L) Assistant at regional level
- e. Supply Ordering
- f. Manage and monitor the GSA fleet, Services and Dispatches
- g. Supply system operator (ULLS /SAMS-E/PBUSE)

Job requirements

- a. Must speak to Government or Commercial organizations outside of the JTFDS-CD
- b. Must be resourceful, have good judgment and be self-confident to portray a professional image.

### **15. Qualifications**

#### **Minimum Qualifications:**

- a. 92Y/92A, 2SOX1 (2GOX1) or equivalent training and experience.
- b. Must be willing to travel as mission dictates
- c. Must be willing to attend Ammo, HAZMAT, and other section specific training as required
- d. Strong computer skills and working knowledge of Microsoft Office Suite

#### **Preferred Qualifications:**

- a. Experience working with Air Force and Army property
- b. Background processing and tracking FLIPLs IAW AR 735-5
- c. Background in GSA fleet management
- d. Detail oriented and self-motivated for extensive paperwork requirements
- e. Possess strong follow-through skills
- f. Excellent communication skills in both verbal and written forums
- g. Experience in training on supply functions

**FTNGD-CD 13-25, CDR-S Supply NCO**

**16. Applicants meeting any of the following are INELIGIBLE to APPLY:**

- a. Not a member of the CA National Guard
- b. Does not meet medical retention standards
- c. Does not meet body composition/weight control standards prescribed by AR 600-9 / NGR (AF) 35-11
- d. Involuntarily removed from AD or FTNGD for cause, non-selection for promotion, or resignation in lieu of adverse personnel action.
- e. Non-selection for retention
- f. Under current suspension of favorable personnel action (flagged) per AR 600-8-2
- g. Any Felony Level Offenses and Specified Misdemeanor Offenses annotated in JFHQ Policy Memorandum 2008-04

**17.** Questions may be directed to the J-1 NCOIC at (916) 369-4945 or (916) 369-4923. Applications will not be accepted in binders or document protectors. Documents should not be double-sided or stapled. Applications can only be received by mail prior to announcement closing date. No faxed or e-mailed applications will be accepted. **SUBMIT COMPLETE APPLICATION** to:

Counterdrug Task Force  
ATTN: CD J-1 NCOIC, MSG Kennedy  
10620 Mather Blvd  
Mather, CA 95655-4125

**18. Equal Opportunity:** The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

## FTNGD-CD 13-25, CDR-S Supply NCO

### (Attachment A)

The following are required documents to be turned in with your application:

1. Letter of Validation from first Commander or their designee, signed within 60 days of the tour effective date, acknowledging all statements and information within the letter to be true and accurate. Template is posted here: <http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
2. Military Biographical Summary. A Military Biographical Summary example is posted here: <http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
3. Resume
4. JTFDS-CD, Application for Full-time National Guard Duty- Counterdrug (FTNGD-CD). Application form is posted here: <http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
5. Retirement Points Accounting Statement (RPAS) / AF Form 526 – Points Summary Credit updated within 60 days of the tour effective date.
6. ARNG Personnel Qualification Record (PQR)/ AF vMPF Record Review/Update (Including Individual, Duty, Assignments, Performance Reports, Promotions, Awards & Decs, Aircrew, Education & Training, and Service)
7. Complete and signed CD Forms 301-302  
<http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
8. Medical:
  - a) Army: Printout of Individual Medical Readiness (IMR) report. Found under AKO, My Medical Readiness. Select IMR Record. **\*\* Report must have been generated within 60 days prior to tour effective date.**
  - b) PHA should be current within 6 months of the effective date of the tour and contain no flags or profiles.
  - c) To ensure compliance of the chapter 3 medical retention standards of the FTNGDCD program, the Soldier's MEDPROS IMR report must be reviewed by the Soldier's parent unit to ensure that Chapter 3 medical requirements are met prior to submitting the application packet. If these standards are not met, the unit must provide all original medical documents to their respective State medical detachment personnel to update MEDPROS.
  - d) Air Force Form 422, Physical Profile Serial Report. **\*\*Report must have been generated within 60 days prior to tour effective date. Report should not contain any profiles or flags.**
9. Copy of an Army Physical Fitness Test (DA Form 705) and/or ANG Fitness Test within 1 year of effective date of tour.
10. Copy of ten year driving record from the California Department of Motor Vehicles within 60 days prior to tour effective date. <http://dmv.ca.gov/fors/inf/inf11125.pdf>
11. Copy of **all** previous DD Forms 214 (copy must include bottom portion that identifies SPD code.)
12. Optional – Applicants may submit up to three letters or recommendation from former employers/supervisors/ commanders (if applicable).