



**CALIFORNIA NATIONAL GUARD
JOINT TASK FORCE DOMESTIC SUPPORT - COUNTERDRUG
TOUR ANNOUNCEMENT**



OPEN TO ALL CALIFORNIA ARMY NATIONAL GUARD

THIS TOUR IS FULL TIME NATIONAL GUARD DUTY FOR COUNTERDRUG (FTNGD-CD) - TITLE 32

1. **POSITION AVAILABLE:** Joint Substance Abuse Prevention Program Coordinator
2. **TOUR LOCATION:** Sacramento, CA
3. **TOUR NUMBER:** FTNGD-CD 13-03
4. **EFFECTIVE DATE OF ANNOUNCEMENT:** 05 October 2012
5. **ANNOUNCEMENT CLOSING DATE:** 05 November 2012
6. **TOUR LENGTH/ PROJECTED TOUR START DATE:** 6 months with possibility of continuation tour(s)/
19 NOV 2012
7. **MINIMUM GRADE:** E-4 **MAXIMUM GRADE:** E-5
8. **MOS:** Preferred: 42A, 27D
9. **PERSONNEL ELIGIBLE TO APPLY:** (X) Male (X) Female () OFF () WO (X) ENL

All members of the California Army National Guard

10. **SELECTING SUPERVISOR:** Counterdrug Coordinator
11. **MILITARY STATUS:** FTNGD-CD, Title 32 USC, SECTION 502 (f) – (IAW 32 USC 112)
12. **APPLICANT MUST**, at a minimum, submit documents referenced in **attachment A** to this announcement and meet all applicable criteria below:
 - a. Applicants must possess a favorable National Agency Check/Local Agency Check with Credit Check (NACLC) within the past 10 years. The selection for the position is conditional and based on a complete and favorable LIVESCAN by the California Department of Justice and the Federal Bureau of Investigation.
 - b. Applicants will be screened in a manner that provides reasonable certainty that the member is of good character, well motivated and an appropriate representative of the National Guard in duties subject to high profile scrutiny by Law Enforcement Agencies (LEAs), National Guard senior commanders, news media and the general public.
13. **Unique Requirements and conditions of Counterdrug tours:**
 - a. Urinalysis testing upon entry to active duty in addition to periodic testing during active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under Substance Abuse Testing or the ANG Drug Abuse Testing Program. Non-derogatory drug screening results prior to entry into the Counterdrug Program is mandatory.
 - b. JTFDS-CD personnel are required to attend M-Day unit IDT/IAD and Annual Training while on FTNGD-CD.
 - c. JTFDS-CD personnel on FTNGD-CD orders are subject to fiscal constraints of year-to-year funding. Service on FTNGD-CD is voluntary and contingent on current and qualified participation as a California National Guard Servicemember.

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- d. No relocation expenses are authorized unless specifically granted in writing by Counterdrug Commander (CDC).
- e. Be advised, if at the time of selection for this Counterdrug tour, the SM reaches eighteen (18) years of Active Federal Service or six (6) continuous years of Active Federal Service budget constraints may not allow the Servicemember to receive final selection for a Counterdrug tour.

14. Tour Description

Primary duties and responsibilities include executing the California Joint Substance Abuse Prevention Program. Conducts training on urinalysis collection procedures for Army and Air personnel. Provides technical guidance to unit personnel on collection procedures and processing positive drug test results. Maintains files of all positive drug test results, tracks individuals enrolled into State Certified Drug and Alcohol Rehabilitation Program. Corresponds to and completes reports to NGB Substance Abuse Branch. Tracks unit testing to meet NGB quotas and arrange for testing supplies. Updates CMIS and DAMIS. Other duties as assigned.

15. Qualifications

Minimum Qualifications:

- a. Required minimum of Secret clearance
- b. Good computer skills and working knowledge of Microsoft Office family of software (i.e., Access, Excel, Power Point and Word) is required
- c. Good written and verbal skills
- d. Ability to travel

Preferred Qualifications:

- a. Currently certified as Unit Prevention Leader (UPL)
- b. Knowledge of administrative separation procedures.
- c. Familiar with AR 600-85, Army Substance Abuse Program and AR 135-178 Enlisted Separations.

16. Questions may be directed to the J-1 NCOIC at (916) 369-4945 or (916) 369-4923. Applications will not be accepted in binders or document protectors. Documents should not be double-sided. Applications can only be received by mail prior to announcement closing date. No faxed or e-mailed applications will be accepted. **SUBMIT COMPLETE APPLICATION to:**

Counterdrug Task Force
ATTN: CD J-1 NCOIC, SFC Kennedy
10620 Mather Blvd
Mather, CA 95655-4125

17. Equal Opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

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(Attachment A)

The following are required documents to be turned in with your application:

1. Letter of Validation from first Commander or their designee, signed within 60 days of the tour effective date, acknowledging all statements and information within the letter to be true and accurate. Template is posted here: <http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
2. Military Biographical Summary. A Military Biographical Summary example is posted here: <http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
3. Resume
4. CAJS-CD, Application for Full-time National Guard Duty- Counterdrug (FTNGD-CD). Application form is posted here: <http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
5. Retirement Points Accounting Statement (RPAS)
6. ARNG Personnel Qualification Record (PQR)
7. Complete and signed CD Forms 301-302
<http://www.calguard.ca.gov/JTFDSCD/Pages/TourOpportunities.aspx>
8. Medical:
 - a) Army: Printout of Individual Medical Readiness (IMR) report. Found under AKO, My Medical Readiness. Select IMR Record. **** Report must have been generated within 60 days prior to tour effective date.**
 - b) PHA should be current within 12 months of the effective date of the tour and contain no flags or profiles.
 - c) To ensure compliance of the chapter 3 medical retention standards of the FTNGD-CD program, the Soldier's MEDPROS IMR report must be reviewed by the Soldier's parent unit to ensure that Chapter 3 medical requirements are met prior to submitting the application packet. If these standards are not met, the unit must provide all original medical documents to their respective State medical detachment personnel to update MEDPROS.
9. Copy of an Army Physical Fitness Test (DA Form 705) within 1 year of effective date of tour.
10. Copy of ten year driving record from the California Department of Motor Vehicles within 60 days prior to tour effective date. <http://dmv.ca.gov/fors/inf/inf11125.pdf>
11. Optional – Applicants may submit up to three letters of recommendation from former employers/supervisors/ commanders (if applicable).