



# 2013-2014 Statement of Understanding California National Guard Education Assistance Award Program



<b><u>PRINT NAME (LAST, FIRST M.)</u></b>	<b><u>RANK</u></b>

The Statement of Understanding highlights the California Education Code Chapter 2 of Part 42 of Division 5 of Title 3, commencing with section 69999.10 pertaining to the application and participation in the California National Guard Education Assistance Award Program (CNG EAAP). The Statement of Understanding is to assure that you are aware of critical information that affects your participation in the program should you be selected.

**TO BE COMPLETED BY THE APPLICANT** (Initial in the box after reading each element.)

I hereby acknowledge, understand, and agree that:

- a. I must adhere to all application, program, and institutional deadlines.
  - b. I am resident of California as defined by my institution and that I will remain a California resident throughout the participation period of the terms I receive an award for.
  - c. The Adjutant General will annually identify the skills most needed by the California National Guard to retain members who possess, or seek to possess, those identified skills.
  - d. My enlistment obligation takes precedence over my academic work. Military duties may require me, temporarily; to interrupt my academic program to serve annual training periods, active duty training exercises, required service school, state active duty, mobilizations, or other active military service. If I cannot maintain the minimum of 3 units per academic term, I will submit a Leave of Absence form for those terms.
  - e. I understand that I must have two (2) years of service in the California National Guard, State Military, or the Naval Militia to apply for the CNG EAAP.
  - f. I will remain an active member of the California National Guard, State Military Reserve, or the Naval Militia. I understand the term "active member" to be my full conformance to the military standards for attendance, personal appearance, weight, discipline, and any other standard established by military regulations.
  - g. I must complete and submit the 2013-14 CNG EAAP application, this Statement of Understanding, and the Free Application for Federal Student Aid (FAFSA) for the academic year I am applying for by the priority application deadline date of April 30, 2013 to be considered as a priority applicant.
- If I submit any of my forms after April 30, 2013 I understand my application will be considered on a first-come, first-serve basis. The application process may close without warning any time after the priority deadline.
- h. I must complete and submit this Statement of Understanding by the application deadline to be considered as a priority applicant. Otherwise, I must submit this completed Statement of Understanding prior to being considered for acceptance into the program. This Statement of Understanding must be reviewed and certified by my Unit Commander within 30 days of submission.
  - i. I am responsible for reporting educational benefits I receive from the federal Montgomery GI Bill or any other federal educational benefits program for veterans (including Federal Tuition Assistance). I must report changes to the CNG EAAP Coordinator. Failure to properly report money received for GI Bill benefits or other federal educational benefits for veterans (including Federal Tuition Assistance) may be grounds for denial to participate in the program and prosecution under the Uniform Code of Military Justice.
  - j. I must notify the CNG EAAP Coordinator about any changes in my contact information (phone number, e-mail address, or mailing address), institution changes, or a break in attendance.
  - k. I must maintain at least a 2.0 cumulative grade point average at an eligible institution.

- l. I may not be selected to participate in the CNG EAAP at the time of initial or subsequent application due to:
- The limited number of award recipients authorized by State statute;
  - The availability of funds authorized by the approved/adjusted annual State Budget;
  - And/or, scoring of the application within the selection criteria.
- m. I must enroll and attend an eligible institution for a minimum of 3 academic units per semester, or the equivalent, to be eligible for the program. Should I miss a term, I will contact the CNG EAAP Coordinator for a Leave of Absence form to remain active in the program or I risk being permanently withdrawn.
- n. If I attend a California community college, I may be awarded up to the maximum of the Cal Grant B award;
- If I attend a University of California or California State University or an eligible non-public institution, I may be awarded up to the maximum of the Cal Grant A award;
- If I attend an eligible institution for graduate studies, I may be awarded up to the maximum of the Cal Grant A award plus \$500.00 for books and supplies.
- o. The program will be available for the equivalent of 4 full-time academic years. Upon receiving an award in the CNG EAAP, my eligibility will decrease incrementally based on my academic status (i.e., quarter time, half-time, three-quarter time, or full-time). Eligibility will be figured with 400% signifying 4 full-time academic years. As the award is utilized, the percentage will decrease as stated in the schedule below:
- Full-time Semester or Trimester 50%
  - Full-time Quarter 33.33%
  - Part-time
    - i. Semester or Trimester
      - Three-quarter 37.5%
      - Half-time 25%
      - Quarter-time 12.5 %
    - ii. Quarter
      - Three-quarter 25%
      - Half-time 16.67%
      - Quarter-time 8.33%
- I may receive benefits until my 400% of eligibility runs out or I am permanently withdrawn from the program. I understand there are allowances for educational programs that require a 5<sup>th</sup> year of instruction, contingent upon funds being authorized and available.
- p. I cannot receive both a CNG EAAP award check and a Cal Grant award check in the same academic year.
- q. I certify all funds received will be used for education related expenses.
- r. I certify that I have read the Frequently Asked Questions at [www.calguard.ca.gov/education](http://www.calguard.ca.gov/education) within 30 days of signing this form.
- s. It is my responsibility to e-mail the CNG EAAP Coordinator at the e-mail address listed below to verify that I have completed all of the application steps.

By signing the Statement of Understanding, I declare under penalty of perjury that I understand all obligations, responsibilities, and standards set forth.

Keep a Copy of this for your Records

NAME (LAST, FIRST M.)		LAST 4 SSN
CONTACT PHONE	CONTACT E-MAIL	
SIGNATURE		DATE

**TO BE COMPLETED BY THE UNIT COMMANDER**

By my signature, I am certifying the individual identified above is an active member in the California National Guard or the State Military Reserve.

NAME	RANK	UNIT
SIGNATURE		DATE