



# California National Guard Education Assistance Award Program Statement of Understanding for 2017-18



<b><u>PRINT NAME (LAST, FIRST M.)</u></b>	<b><u>RANK</u></b>

The Statement of Understanding highlights the California Education Code Chapter 2 of Part 42 of Division 5 of Title 3, commencing with section 69999.10 pertaining to the application and participation in the California National Guard Education Assistance Award Program (CNG EAAP). The Statement of Understanding is to assure that you are aware of critical information that affects your participation in the program should you be selected.

**TO BE COMPLETED BY THE APPLICANT** (Initial in the box after reading each element.)

**I hereby acknowledge, understand, and agree that:**

- a. I am applying to enter the California National Guard Education Assistance Award Program (CNG EAAP) for the 2017-18 academic year (AY). I understand the academic year starts on July 1, 2017, and ends on June 30, 2018.
- b. I understand that I must have two (2) years of service in the California National Guard, State Military Reserve, or Naval Militia to apply for the CNG EAAP.
- c. I will remain an active member of the California National Guard, State Military Reserve, or Naval Militia during the participation period of the CNG EAAP. I understand the term “active member” to be my full conformance to the military standards for attendance, personal appearance, weight, discipline, and any other standard established by military regulations.
- d. My enlistment obligation takes precedence over my academic work. Military duties may require me, temporarily; to interrupt my academic program to serve annual training periods, active duty training exercises, required service school, state active duty, mobilizations, or other active military service. If I cannot maintain the minimum of 3 units per academic term, I will submit a Leave of Absence form for those terms or I may be withdrawn.
- e. I must complete and submit the 2017-18 AY CNG EAAP Initial application, the 2017-18 AY Free Application for Federal Student Aid (FAFSA), and this Statement of Understanding by the priority application deadline date of April 30, 2017 to be considered as a priority applicant. If I submit any of my forms after April 30, 2017, I understand my application will be considered on a first-come, first-serve basis.
- f. I am responsible for reporting educational benefits I receive from the federal GI Bill benefits or any other federal educational benefits program for veterans. I must report changes in benefits to the CNG EAAP Coordinator. Failure to properly report money received for GI Bill benefits or other federal educational benefits for veterans may be grounds for denial to participate in the program and prosecution under the Uniform Code of Military Justice. These benefits include, but **are not limited to** the following:
 

<p><b>GI Bill Benefits</b></p> <p>Ch. 30 – Montgomery GI Bill – Active Duty</p> <p>Ch. 1606 – Montgomery GI Bill – Selected Reserve</p> <p>Ch. 33 – Post 9/11 GI Bill (including the Yellow Ribbon)</p>	<p><b>Other Federal Educational Benefits for Veterans</b></p> <p>Federal Tuition Assistance</p> <p>Ch. 31 – Vocational Rehabilitation &amp; Employment Program</p> <p>Ch. 1607 – Reserve Educational Assistance Program</p> <p>Ch. 32 – Veterans Educational Assistance Program</p>
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- g. I understand that I start the program with the equivalent of 4 full-time academic years of eligibility (400%) based on a traditional (9-month) school year. Upon receiving an award payment in the CNG EAAP, my eligibility will decrease incrementally based on my enrollment status (i.e., quarter time, half-time, three-quarter time, or full-time). As the award is utilized, the percentage will decrease as stated in the schedule below:
 

<p><b>Semester or Trimester terms</b></p> <p>- Full-time: 50%</p> <p>- Three-quarter: 37.5%</p> <p>- Half-time: 25%</p> <p>- Quarter-time: 12.5%</p>	<p><b>Quarter terms</b></p> <p>- Full-time: 33.33%</p> <p>- Three-quarter: 25%</p> <p>- Half-time: 16.67%</p> <p>- Quarter-time: 8.33%</p>
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I may receive benefits until my 400% of eligibility runs out or I am permanently withdrawn from the program. I understand there are allowances for eligible educational programs that require a 5<sup>th</sup> year of instruction, contingent upon funds being authorized and available.
- h. I agree to use the award to obtain a certificate, degree, or diploma not currently held.

- i. I certify all funds received will be used for educationally related expenses.
- j. I must enroll in and attend an eligible institution for a minimum of 3 academic units per term to be eligible for the program. Should I be unable to attend or complete a term, I will submit a Record Change Request form to be placed on a Leave of Absence (LOA) for term or I risk being withdrawn from the CNG EAAP.
- k. If I attend a California community college, I may be awarded up to the maximum of the Cal Grant B award as adjusted by the annual budget act. If I attend the University of California or the California State University, I may be awarded up to the maximum of the Cal Grant A award as adjusted by the annual budget act. If I attend a non-public institution, I may be awarded up to the maximum of the Cal Grant A award for the University of California as adjusted by the annual budget act.  
If I attend an eligible institution for graduate studies, I may be awarded up to the maximum of the Cal Grant A award as adjusted by the annual budget act plus \$500.00 for books and supplies.
- l. I cannot receive funds from both the CNG EAAP and the Cal Grant program in the same academic year. I understand that receiving the CNG EAAP may impact any financial-need based awards I am receiving and that I may have to choose between the CNG EAAP and the financial-need based awards.
- m. I must adhere to all application, program, and institutional deadlines.
- n. I am a resident of California as determined by my institution and that I will remain a California resident throughout the participation period of the terms I receive an award for. If I am currently living out of state, it is because I have been assigned military orders that require me to do so as a California National Guard member.
- o. I certify that I have read the Frequently Asked Questions at [www.calguard.ca.gov/education](http://www.calguard.ca.gov/education) in the past 30 days.
- p. I must notify the CNG EAAP Coordinator about any institution changes or changes in my contact information (phone number, e-mail address, mailing address, or name changes). I understand that, if I am accepted into the CNG EAAP, my need eligibility (maximum award amount) is calculated based on the institution I selected on my application. If I change from an institution with a lower maximum award amount to an institution with a higher maximum award amount, I will only receive the higher award amount if funds are available.
- q. I must maintain at least a 2.0 cumulative grade point average (GPA) at an eligible institution. If I was previously a participant in the CNG EAAP and received an award payment, I certify that my cumulative GPA was 2.0 or greater for the last term I received a payment.
- r. This form must be submitted within 30 days of the signature date of the Unit Commander.
- s. My receipt of award payments for the CNG EAAP is subject to the availability of funds authorized by the approved/adjusted annual State Budget.
- t. To be eligible for an award for the summer term, I must submit a letter from my unit commander stating that my summer term enrollment will not adversely impact my attendance at mandatory military training.
- u. It is my responsibility to e-mail the CNG EAAP Coordinator at the e-mail address listed below to verify that I have completed all of the application steps.

By signing the Statement of Understanding, I declare under penalty of perjury that I understand all obligations, responsibilities, and standards set forth.

Keep a Copy of this for your Records

NAME (LAST, FIRST M.)		LAST 4 SSN
CONTACT PHONE	CONTACT E-MAIL	
SIGNATURE		DATE

**TO BE COMPLETED BY THE UNIT COMMANDER**

By my signature, I am certifying the individual identified above is an active member in the California National Guard, State Military Reserve, or Naval Militia.

NAME	RANK	UNIT
SIGNATURE		DATE

