

# **Brent Redmond Transportation Company**

## **Company Safety Recruiting Manager Hollister, CA**

### **JOB DESCRIPTION**

- This position reports directly to the Corporate Vice President and President and position is the Brent Redmond Transportation Company's safety and driver manager.

### **BENEFITS**

- This position is hourly exempt from over time
- Starting range \$45,000 to \$55,000 with employee incentive pool opportunities
- 401k program with company matching funds
- Major medical plan
- RX plan, dental plan, paid time off

### **LOCATION**

- 1800 Lana Way Hollister, CA 95023
- Some travel is required

### **EDUCATION**

- Must have a High School diploma
- Prefer a Bachelor's degree or but work experience can be substituted
- Must have exceptional computer skills including but are not limited to Excel, Power Point, Word and Publisher among others.
- Must have a comprehensive knowledge of the internet including social media
- Must be First Aid and CPR certified

### **REQUIRED EXPERIENCE**

- 4 years of related professional work experience supervising employees and managing multiple operations. Desire for applicant to be experienced in workplace safety procedures and reports, ensuring employees are in adherence to company safety regulations and strong interpersonal skills in managing truck drivers and officer personnel.

### **SPECIFIC RESPONSIBILITIES**

- Employee adherence to company and governmental safety and regulatory policies and regulations

- Compliance of all governmental regulations and laws including but not limited to the following CSA, DOT, CAL OSHA, FMCSA, SMARTWAY, CHP Bit Program, Drug and Alcohol, DMV Pull Notice and work area inspections
- Supervisor and employee training including but not limited to the following Smith Systems, Safety, Drug and Alcohol, Required Supervisor training, HAZMAT, Emergency preparation evacuation and recover, first aid, CPR, Health and Wellness and ProTread in cab training, Forklift and machine operation, Qualcomm, Others as needed.
- Development of a comprehensive safety system and proactive safety culture with measurements
- A pre-employment Driver health screening program and test
- Provide reports as needed to management, complete all required governmental reports.
- Food safety and organic supplier program administration.
- Develop and maintain a safety review committee and accident investigation committee.
- Accident investigation and prevention with cause and effect analysis
- Safety policy enforcement
- Develop industry best driver recruitment system and standards
- Workman's Compensation claims administration and running injury reduction program
- Pre-Employment investigation and vetting of all driver applicants
- Evacuation drills and HAZMAT spill response
- Develop a driver pro health program
- Promote and enforce a non smoking environment
- Conduct driver safety orientations and annual reviews
- Stay current with all government regulations, laws and within the industry

## **PHYSICAL REQUIREMENTS**

- Must demonstrate good mobility including the ability to demonstrate proper physical techniques for various job functions such as but not limited to lifting, carrying, pushing or pulling of heaving objects up to 100 pounds. Must be able to safely pull unlocking pins of fifth wheel, crank up or down trailer landing gears and operating forklifts or pallet jacks. Must be able to crawl under or around vehicles while performing safety inspections
- Must be able to sit for long periods of time at a desk using a computer and keyboard.
- Applicant must be able to tolerate periods of extensive writing and form filling and filing
- Must be able to move furniture, stack boxes, tie ropes or install load locking devices.
- Applicant will at times be subjected to extensive phone work with or without a headset.
- Standing for long periods of time at trade shows or during safety meetings may occur.
- Must be able to climb into and out of truck tractors and trailers, climb ladders or on to docks
- Must be able to tolerate cold environment such as cold rooms, refrigerated trailers and being exposed to outdoor weather

## **THE RIGHT PERSON FOR THE JOB**

The right person for this job position must have the following characteristics:

- Must be curious about the possibilities for improvement with a natural ability to look beyond what is known.
- Must accept responsibility for all results with a “the buck stops here” attitude.
- Will step forward and is a team player.
- Is neat, thorough and accurate. They know that accurate timely information is critical to success.
- Must be a leader capable of developing a winning team.
- Must be able to work with other departments for the overall good of the company. Where others see overwhelming problems the right person sees opportunities for improvement.
- Wants to take charge during a crisis.
- Will mitigate losses and injuries with superior performance of their duties.
- Has the ability to terminate with compassion when termination is in the best interest.
- Knows when to act and does.
- Embraces change and adapts.
- Respects all and protects all regardless of race, gender, sex or religion.
- Does the right thing with integrity and honesty.
- Promotes a health by living a healthy lifestyle.

<http://brentredmond.com/>