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MADISON
CLUB

Security Officer

Location: La Quinta, CA

Compensation: \$14/hour plus benefits

Duties:

Patrol The Madison Club Owners Association property in a marked security vehicle, golf cart, bicycle or on foot; respond to calls regarding the protection of life and property; enforce The Madison Club Owners Association Rules and Regulations; may conduct both preliminary and follow-up investigations of disturbances, prowlers, burglaries, thefts, vehicle accidents, death and other incidents as directed; interview victims, witnesses, and suspects; gather and preserve evidence; testify in court as required; administer first aid; cooperate with all law enforcement agencies in matters related to the investigation of crimes on property; prepare accurate and complete reports of investigations conducted and unusual incidents observed; while on patrol enforce driving regulations and issue citations per the California Drivers Code and The Madison Club Owners Association Rules and Regulations; check buildings for physical security; attend and provide security at special events and emergency situations; maintain contact with members regarding potential security problems and preserve good relationships with the general public; perform other duties as assigned.

Job Requirements:

The officer must have the ability to operate the security vehicle; bike patrol vehicle, radio, radar gun, night viewing devices, computers, telecommunication and first aid equipment.

Physical Requirements:

The officer must be physically fit and is required to sit, talk and hear. The officer is required to stand for long periods of time; must have hands to finger dexterity ; handle or operate objects, controls and equipment used during the normal shift; reach with hands and arms; run, jump; climb or balance; stoop, kneel, crouch or crawl; taste and smell. The officer must on occasionally lift and or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, night vision, depth perception and the ability to adjust focus.

Work Environment:

While performing the duties as security officer, the employee is occasionally exposed to wet/and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat and vibration. The noise level in the work environment is usually moderate.

Entry level Qualifications:

Ability to: observe accurately and remember names, faces, numbers, incidents and places; think and act quickly in emergencies, judge situations and people accurately; learn, understand and interpret The Madison Club Owners Association rules and regulations; prepare accurate and grammatically correct written reports; learn and use standard broadcasting procedures of a security radio system; establish and maintain cooperative working relationships with those contacted in the course of work; understand and carry out oral and written directions.

Education:

- High school education or equivalent
- State of California Bureau of Security and Investigative Services **Guard Card required** per Business and Profession Code, Section 7583.6(a)(b). 40 hours of training within 6 months of the issuance of the guard card.

If you would like to apply to this position, please contact your Applicant Coordinator at:

Last name begins with A-K: 916-854-3881

Last name begins with L-Z: 916-854-3882